



FORM FOR SOCIAL LAPTOP DISTRIBUTION VIA PARTNER

Purpose of this form: This form is designed for GDPR compliant information exchange to prevent double social laptop distribution among three parties: the beneficiary (P1), the ASBL performing demonetized distribution (P2), and DI (P3).

Instructions: This form must be signed by the beneficiary (P1) before a laptop distribution by P2. Once signed, P2 will forward this form to P3, who will confirm within 48 hours whether a laptop has previously been distributed to P1.

PART 1: CHECKING IF DI (P3) ALREADY GAVE A LAPTOP

By signing this form, I, the beneficiary (P1), hereby agree and consent to my name and matricule number being shared with DI (P3) to ascertain whether a laptop has already been provided to me. Based on this information, ASBL (P2) reserves the right to refuse an additional laptop distribution.

PART 2: PREVENTION OF SECOND LAPTOP DISTRIBUTION BY DI (P3)

By signing this form, I, the beneficiary (P1), agree that should a laptop be distributed to me by ASBL (P2), DI (P3) will be informed of this distribution to prevent the delivery of a second laptop to me by DI (P3).

Beneficiary's Agreement:

Name: _____

Signature: _____

Date: _____

ASBL (P2) Representative Agreement:

Name: _____

Title: _____

Signature: _____

Date: _____

Instructions for ASBL (P2): After obtaining the beneficiary's signature, send this form to Digital Inclusion at laptop.distribution.partnership@digital-inclusion.com for confirmation. Keep a signed copy for your records and complete the DI Confirmation Record above upon receiving DI's reply.

Privacy Notice & Data Protection

All personal information collected through this form is handled in strict compliance with the EU General Data Protection Regulation (GDPR – Regulation 2016/679) and applicable Luxembourg data protection law.

- **No third-party transmission:** Digital Inclusion (P3) commits to never transmitting the names or any personal data collected through this form to any third party beyond the parties explicitly named herein (P1, P2, P3). Data is used solely for the purpose of preventing duplicate laptop distribution.
- **Purpose limitation:** Personal data (name, matricule/ID number) is collected exclusively to verify prior laptop distribution and prevent duplication. It will not be used for any other purpose.
- **Data retention:** Personal data will be retained for a maximum of 10 years from the date of distribution, after which it will be securely deleted or anonymized.
- **Your rights:** As a data subject, you have the right to access, rectify, or request erasure of your personal data, as well as the right to restrict or object to processing, in accordance with GDPR Articles 15–21. To exercise these rights, contact: laptop.distribution.partnership@digital-inclusion.com