Digital Inclusion Privacy Notice



How We Use Your Data

The personal data you have provided will be used by Digital Inclusion to update your information in line with our legal obligations, and to meet our legitimate interest of providing our services while being able to guard against fraud, and provide proof of who our services are helping, and how.

We will use your data to manage your ongoing access to our services, such as our computer and smartphone re-use projects, our digital literacy courses, employability coaching, and our volunteer learning programme. If you have given us permission to contact you, we will also use it to send you communications about Digital Inclusion news, events, new services and donations.

Who Has Access To Your Data?

The data you provide will not be shared with third parties outside of Digital Inclusion, except where it is required by our funders as a condition of funding. The identity of the funders will always be made clear so that you may contact them for more information. We will only share your information with them if you have signed a form giving us permission to do so in advance.

We will never sell your data or use your data for anything other than our stated purposes.

What Communications We Will Send You

If you have given us permission to contact you, we will send you information about our services, and updates relating to our projects, events, and other targeted communications.

If, at any time, you decide you no longer wish to receive this information from us simply let us know and we will remove your details from our mailing list. To do this you can use the "unsubscribe" link at the foot of our newsletter emails or send an email to <u>info@digital-inclusion.lu</u>

Your Data Protection Rights

You have the right to opt-out of direct marketing at any time. You also have the rights to request access to and correction or erasure of your data; to request transfer of your data to another party; or to object to the processing of your data or request that such processing is restricted. You can do this by sending an email to <u>info@digital-inclusion.lu</u>

For More Information

Our full Privacy Policy is available on our website, <u>www.digital-inclusion.lu</u>

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